

St Joseph's PTFA 100 Club Rules

The objective of the **St Joseph's PTFA 100 Club** is to raise funds for St. Joseph's Catholic Primary School Parent, Teacher and Friends Association (Registered Charity number **1010790**) which supports projects for St. Joseph's Catholic Primary School, Bromley.

- The Club will be run under the supervision of the PTFA Committee who will also administer the Club (primary contact Caroline Fitzgerald – 100club@stjosephspfta.org.uk)
- The subscription to the 100 Club for one number shall be £30 per year (payable by bank transfer, annually by standing order, cheque or cash) in advance. Each number is £30, per year. This will give members one number which will be placed in 3 draws throughout the academic year - September to July. However, members may have and are encouraged to have multiple subscriptions i.e. members can have more than one number.
- The number of subscriptions will determine the number of draws and number of winners per draw.
- To begin with St Joseph's will have 3 draws, should subscriptions increase substantially more draws will be held or bigger cash prizes will be awarded.
- The prize fund will be 40% of the income according to the membership numbers at the time of the draw. The remaining 60% goes to the school. The annual income will be divided across the number of draws (3 to begin with) however the total income for the year can fluctuate from one draw to the next as the number of players increase or decrease.
- Members must be 16 or over and must fill in an application form and return to the PTFA (via a member of the PTFA or the PTFA post box situated by the front gate) in addition to payment when paying by cash, cheque, bank transfer or standing order.
- The club is open to all parents and carers of children that attend St. Joseph's Catholic Primary School plus their family and friends. You are encouraged to get family and friends to join in. The 100 Club is not limited to 100 members. The more numbers we sell, the more funds we raise for the school and the bigger the cash prizes.
- Each member is allocated a permanent number/s. This number/s shall remain the member's provided their subscription is up to date.
- You may choose your own number, ie: you may have a favourite or lucky number.
- Numbers will be allocated on a first come first served basis.
- Numbers will be allocated once the application form and payment has been received. A confirmation e-mail will be sent to confirm this.
- There is no provision to opt out during the year.
- The subscription fee remains £30 regardless of what time of year a new member joins the 100 Club.
- Members who subscribe mid-year must join no later than 2 weeks before a draw, otherwise they will be included in the following draw
- The draw will take place once per term (before Christmas, Easter and Summer holidays).
- A member becomes eligible for inclusion in the draw so long as the subscription has been paid and cleared before a prize draw.
- Each draw will be made in the presence of a member of staff as well as a member of the PTFA committee
- Winners will be contacted personally by telephone and/or email and names will be posted in the weekly Newsletter (with consent only)
- The 100 Club administrator will make all reasonable efforts to pay prizes to the winners within a month after the draw.
- Registers will be kept recording the name and address of each member, the number(s) allocated to them and the subscriptions received from them.
- Unless otherwise advised, a member will be deemed to have left the Club if his or her renewal of subscription remains unpaid for a period of one month.
- If a winner cannot be contacted, the winnings will be donated to the school after 6 months.
- The PTFA shall also have the power to amend or revoke these rules at their absolute discretion with such reasonable notice to the 100 Club members as is necessary.

Please inform us of any changes to your details by contacting Caroline Fitzgerald 100club@stjosephspfta.org.uk