

**30 September 2020**

## **PTFA AGM Meetings Notes**

### **In Attendance**

Ms Strachan (Head teacher) / Mrs Travers / Caroline Fitzgerald (Chair) / Tracey Curran (secretary) / Kim O'Reilly (treasurer) / Ryan Finn / Simone Reddington / Clair O'Grady / Kate Lane / Thomas Lane / Frazer Aubain-Laing / Melissa Ortiz / Aoife Faherty / Michelle Sullivan / Pearl Opoku / Stefanie Macdonald / Ignatius Adeje / Fiona Watt / Leemarose Jones / Natalie Nestor

### **Apologies**

Asma Ahmed Keating

Fiona Winters

Adrian Booker

Sarah McCloat

Clair Carter

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### **Overview of 2019/20 - Caroline Fitzgerald (Chair)**

#### **Presentation**

- Introduction and thanks to all committee, staff, parents and volunteers
- Explained the 2 key purposes of PTFA
- Explanation of why the school needs self-fundraising
- School budget issues discussed and the shortfall in budgets due to cuts and cost increases over last few years
- Explained how funds were used in 19/20 and where money was spent
- Major Fundraising methods explained:
  - Gift Aid
  - The £10 Fund - major focus for 2019/20
  - Events - 3x major (1 per term)
    - Fireworks (Autumn Term)
    - St Patrick's Day (Spring Term)
    - Summer Fair (Summer Term)
- PTFA Events – Cancelled Fireworks Night, Movie Night, Panto
- Matched Giving
- PTFA Communications

## **Financial Review – Kim O'Reilly (treasurer)**

- The way accounts are submitted is changing – previously money was given to school, going forwards and adopting the method followed by other primary schools, money to be donated on a request basis in the form of a wish list
- Only 32 families have a standing order in place, need to promote this more
- Easyfundraising need to push, AmazonSmile which many parents use does not donate a very big percentage.
- School calendar a big fundraiser mostly through sponsorship

## **Election of Officers 2020/21**

Caroline Fitzgerald – Chair

Kim O'Reilly – Treasurer

Tracey Curran – Secretary

Melissa Ortiz and Kate Lane would like to join the committee

Nalini will stay on

Election of officers concluded.

## **Ideas for Fundraising**

Ideas listed by committee with following discussion:

Melissa Ortiz – scout leaders from Swindon raise a lot of money for their school. MO waiting for feedback on how they do this and will report back to the group.

Melissa Ortiz – noted standing order numbers very low with just 30 odd families partaking.

Kim O'Reilly – with so many people working from home donating your commute money (instead of £10 standing order) was suggested.

Ignatius Adeje – donate loose change i.e. pennies around the house to the school. There could be competitions between the year's groups. Only smaller value coins (i.e. 5p and under) to not discriminate against families whose circumstances may have changed due to COVID. Kids put the coins put into a massive jar so no cross contamination with COVID.

Melissa Ortiz – sell baby clothes bundles online (20 or so baby grows for £20). Parents bring in old baby clothes, PTFA consolidate into bundles and sells them online e.g. FaceBook Market Place. MO happy to store them in her garage.

Mrs Travers – bags to school. Kids bring in bag of old clothes. Clothes sold by weight so shoes and jackets are more valuable. First one set for November 10<sup>th</sup> (Fiona Winter arranged)

Clair O'Grady – is movie night on a class by class possible? There group suggested there could be issues with logistics and the class bubbles i.e. a family with two children in different classes and one goes to movie and the other needs collecting.

Clair O'Grady – ask if parents with businesses would like to sponsor the calendar if regular sponsors are unable to.

Ignatius Adeje – parents sponsor a page in the calendar i.e. listed and thanked on the back of the calendar.

Clair O'Grady – divide calendar sponsors i.e. two sponsors per page so cheaper than £90 each. The group were concerned sponsors would like the whole page to themselves.

Clair O'Grady – hold another uniform sale soon as reception parents might not have appreciated how many clothes they need for school.

Clair O'Grady – online store to sell clothes would be beneficial due to the stigma of buying second hand clothes. The group suggested administration of this was difficult i.e. cataloguing and photographing every item of clothing then listing on the website. Also, parents like to see the quality of the second-hand clothes so there could be many refunds.

Melissa Ortiz – sell bedding flowers in Spring. Like bedding flowers not cut flowers

Kim O'Reilly – as pancake not happening could we do donut day? Crispy Crème do charity donuts @50p each (?). Buy in bulk and sell for £1?

Tracey Curran – Hummingbird Bakery donate old cakes end of the day. Buy them cheap and sell them next day.

Caroline Fitzgerald – cake day is coming up. Only shop bought cakes allowed. Every child gets a cake and pays 50p (where possible). They take the cake themselves and put the money in a tin so no cross contamination from money.

Clair O'Grady – a lot of the Christmas cards admin can be done online now. Parents upload artwork and pay online. Mrs Travers suggested bearing in mind some people won't have access to computers so may need assistance.

Mrs Lane – can nativity be recorded in a bubble? Parents and family can sell the DVD for Christmas.

### **Closing statements:**

New Chair Caroline Fitzgerald thanked everyone for joining.

Anne-Marie Strachan (Head teacher) gave her thanks to the outgoing and incoming committees and to the parents for their ongoing support.

Meeting Ends.